



Lovettsville Cub Scout Pack 962

OPERATIONS GUIDE

Event Planner: Water Rocket Derby

Description: Scouts build and launch water rockets using 2 liter soda bottles.

Timing: Held in late summer in conjunction with the Join Scouting promotion. New / prospective scouts are invited to attend. Should be mentioned in Join Scouting promotional materials

Tasks:

Task	Timing	Notes
Reserve LCC ballfield	1 month prior	Contact PRCS Rick: 703-777-0343 and Ron 703-777-0319 (call both). Ask for fee to be waived.
Event Promotion	1 month prior	Via Join Scouting flyers
Remind Den Leaders	1 month prior	Den leaders need to plan for rocket construction at an upcoming den meeting
Build rockets	1 week prior	Each den makes extra rockets for guests

Volunteers: [list and describe volunteers needed for this event]

Volunteers	Number	Duties
Setup	2	Set up launchers, water supply
MC	1	
Launch Pad Controller	2 (or more)	Launch rockets, get wringing-wet
Launch prep	1	Fill and prepare rockets for launch

Other Resources: [what other resources are required?]

Resource	Description
Rocket launchers	Pack does not own one, but several leaders have built them. Consaul, Lawson, O'Brien all have them
Water	Need roughly 1 gal. per scout. Have scouts bring their own or bring in large jugs. 50-100 gallons recommended.
Scissors	
Duct / packing tape	
Tire pump with built-in gauge	One per launcher
Air compressor (optional)	No pumping! (have hand pumps as a backup)
Fire extinguisher	If compressor / generator used

Budget: [provide a budget template and estimates for the event]

Item	Income	Expense
		- 0 -

BUDGET TOTAL: 0